

Attachment 2

Lexington Theological Seminary Crime Incident Report Form

(updated August 2014)

This form is to be completed by the Campus Security Authority who is required to report information received about specified crimes/offenses (described below) pursuant to the federal *Clery Act*. The information collected from these forms will be used to prepare a compilation of statistical crime information that will be included in the campus' Annual Security Report. It is the policy of Lexington Theological Seminary to ensure that victims and witnesses to crime are aware of their right to report criminal acts to the police, and to report Seminary policy violations to the appropriate office (e.g., student conduct violations to the Office of the Dean). However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his/her consent.

Person Receiving Report:

Phone Number:

Date:

Report Made by: Victim Third Party, Relationship to victim:

Date and Time the Incident Occurred: Date:

Time of Day:

Location of Incident: On-Campus (including common areas and parking lots) Off-campus campus Unknown*Describe specific location, e.g. address, floor, suite, room, etc.*

Description of the incident or crime:

Classification of the Incident (*for definitions, see Attachment 2 in Campus Safety & Security Policies and Procedures*) **Criminal Homicide (specify)** **Robbery** **Assault** **Burglary** **Motor Vehicle Theft** **Arson** **Menacing** **Wanton Endangerment** **Terroristic Threatening** **Sexual Violence:** *Examples of sexual violence include sexual assault (rape, sodomy, sexual assault with an object, fondling, incest, and statutory rape) domestic violence, dating violence and stalking.* If reporting sexual violence, please specify type of offense and answer questions below.

Type of offense:

Were the *victim and the assailant* acquainted? Yes No

Was the *victim* under the influence of alcohol? No, alcohol Yes, alcohol
drugs? No, drugs Yes, drugs

Was the *assailant* under the influence of alcohol? No, alcohol Yes, alcohol
drugs? No, drugs Yes, drugs

Hate Crimes: *Hate crime information is required to be reported for each of the following crimes (criminal homicide, sexual assault, robbery, aggravated assault, burglary, motor vehicle theft, and arson) and for any other crime involving bodily injury.*

Was this incident motivated by hate or bias? Yes No

If yes, category of prejudice:

Race Gender Gender Identity Ethnicity/National Origin Religion Disability
 Sexual Orientation

Provide a brief explanation of the determination:

Alcohol, Drug and Weapons Law Violations

Check all that apply: Alcohol Drugs Weapons. Describe weapon:

Number of individuals arrested or referred for campus disciplinary action:

Names of individuals, if available, and relationship to Lexington Theological Seminary (e.g. student, faculty member, etc.):

Followup or Additional Information: